



Student Mobile Phone Policy

- St Cuthbert's Catholic Primary School discourages pupils from bringing mobile phones to school.
- Phones must always be switched off (not on silent mode) and store in class lock boxes before the start of the school day, to be collected at the end of the day.
- The phone must be concealed whilst leaving the school premises.
- Where a pupil is found with a mobile in school, including the playground, the phone will be taken from the pupil and placed in the office. Parents will be contacted to collect the phone.
- If a pupil is found taking photographs or video footage with a mobile phone of either pupils or teachers, this will be regarded as a serious offence and the Head Teacher will decide on appropriate disciplinary action. In certain circumstances, the pupil may be referred to the Police. If images of other pupils or teachers have been taken, the phone will not be returned to the pupil until the images have been removed by an appropriate person.
- Parents are advised that St Cuthbert's accepts no liability for the loss or damage to mobile phones which are brought into the school. It is the responsibility of parents and pupils to ensure mobile phones are adequately insured.
- If a pupil needs to contact his/her parents/guardians they will be allowed to use a school phone. If parents need to contact children urgently they should phone the school office and a message will be relayed promptly.