St Cuthbert’s After School Club – Booking Form May 2023

Child’s Name………………………………….. Year……….

Child’s Name………………………………….. Year……….

Child’s Name………………………………….. Year……….

Please tick below which sessions you want to book and return to school

Thank You

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| Monday 1st May  SCHOOL  CLOSED | | | Tuesday 2nd May | | | Wednesday 3rd May | | | Thursday 4th May | | | | Friday 5th May | | |
| 3-4pm £5 | |  | 3-4pm £5 |  | | 3-4pm £5 |  | | | 3-4pm £5 |  | |
| 3-5pm £10 | |  | 3-5pm £10 |  | | 3-5pm £10 |  | | |  |  | |
|  | | |  | | |  | | |  | | | |  | | |
| Monday 8th May  SCHOOL  CLOSED | | | Tuesday 9th May | | | Wednesday 10th May | | | Thursday 11th May | | | | Friday 12th May | | |
| 3-4pm £5 | |  | 3-4pm £5 | |  | 3-4pm £5 | |  | | 3-4pm £5 |  | |
| 3-5pm £10 | |  | 3-5pm £10 | |  | 3-5pm £10 | |  | |  |  | |
|  | | |  | | |  | | |  | | | |  | | |
| Monday 15th May | | | Tuesday 16th May | | | Wednesday 17th May | | | Thursday 18th May | | | | Friday 19th May | | |
| 3-4pm £5 | |  | 3-4pm £5 |  | | 3-4pm £5 | |  | 3-4pm £5 | | |  | 3-4pm £5 | |  |
| 3-5pm £10 | |  | 3-5pm £10 |  | | 3-5pm £10 | |  | 3-5pm £10 | | |  | 3-5pm £10 | |  |
| 3-6pm £15 | |  | 3-6pm £15 |  | | 3-6pm £15 | |  | 3-6pm £15 | | |  |  | |  |
|  | | |  | | |  | | |  | | | |  | | |
| Monday 22nd May | | | Tuesday 23rd May | | | Wednesday 24th May | | | Thursday 25th May | | | | Friday 26th May | | |
| 3-4pm £5 |  | | 3-4pm £5 | |  | 3-4pm £5 | |  | 3-4pm £5 | |  | | 3-4pm £5 |  | |
| 3-5pm £10 |  | | 3-5pm £10 | |  | 3-5pm £10 | |  | 3-5pm £10 | |  | | 3-5pm £10 |  | |
| 3-6pm £15 |  | | 3-6pm £15 | |  | 3-6pm £15 | |  | 3-6pm £15 | |  | |  |  | |

My child will be collected by ……………………………………………………………………

Emergency Contact Telephone Number 1 ……………………………………………………

Emergency Contact Telephone Number 2 ……………………………………………………

Signed Parent/Carer……………………………………………………… Date………………

Contact number for After School Club outside of office hours is 07543 197240

Invoices will be issued a month in arrears.

Please note children MUST be collected by 6pm Mon-Thurs 5pm Friday otherwise an additional fee of £5.00 will be charged. N.B. By signing this form you are agreeing to the terms overleaf. If you have any queries, please contact the office on 0191 2860129.

St Cuthbert’s Catholic Primary School Out of School Club Agreement

* After School Club is run by school governors and as such, all our school policies and procedures, including our safeguarding and child protection policies will apply.
* After School Club is Term Time only and only open to children who attend St Cuthbert’s Catholic Primary School (Reception Class - Year 6).
* Cost of childcare from 3pm up until 4pm inclusive is £5 per child.
* Cost of childcare from 3pm up until 5pm inclusive is £10 per child, (e.g., following collection from homework/curriculum clubs etc.).
* Sibling discount of £1 for sessions up until 5pm. 1st child £10, siblings £9.
* Sibling discount of £1 for sessions up until 6pm. 1st child £15, siblings £14.
* Ad-hoc bookings may be accepted, staffing levels permitting. Please contact the school office to confirm availability by 09:30 am on the day.
* 48 hours’ notice of cancelling a booked session must be given, otherwise full payment will be due.
* Children who are not at school due to illness will not be charged.
* Invoices will be issued at the beginning of the month following attendance and must be paid by the due date.
* We accept card payments on the SIMs Pay360 system and childcare vouchers quoting ref 3QR/ASC Child’s Name. If you wish to pay by childcare vouchers, please advise the office of your provider. If you do not have access to pay on-line, we can provide you with a barcode to pay at The Post Office or at any Pay-Point outlet.
* PLEASE NOTE if any fees are outstanding you will NOT be able to book any more sessions for your child until the balance is paid. The school office will contact you to inform you of this.