St Cuthbert’s After School Club – Booking Form February 2023

Child’s Name…………………………………..Year……….

Child’s Name…………………………………..Year……….

Child’s Name…………………………………..Year……….

Please tick below which sessions you want to book and return to school

Thank You

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Wednesday 1st February | Thursday 2nd February | Friday 3rd February |
|  |  | 3-4pm £5 | 3-4pm £5 | 3-4pm £5 |
|  |  | 3-5pm £10 | 3-5pm £10 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Monday 6th February | Tuesday 7th February | Wednesday 8th February | Thursday 9th February | Friday 10th February |
| 3-4pm £5 | 3-4pm £5 | 3-4pm £5 | 3-4pm £5 | 3-4pm £5 |
| 3-5pm £10 | 3-5pm £10 | 3-5pm £10 | 3-5pm £10 |  |
|  |  |  |  |  |
| Monday 13th February | Tuesday 14th February | Wednesday 15th February | Thursday 16th February | Friday 17th February |
| 3-4pm £5 | 3-4pm £5 | 3-4pm £5 | 3-4pm £5 | 3-4pm £5 |
| 3-5pm £10 | 3-5pm £10 | 3-5pm £10 | 3-5pm £10 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Monday 20th February | Tuesday 21st February | Wednesday 22nd February | Thursday 23rd February | Friday 24th February |
|  | HALF | TERM |  |  |
| Monday 27th February | Tuesday 28th February |  |  |  |
| 3-4pm £5 | 3-4pm £5 |  |  |  |
| 3-5pm £10 | 3-5pm £10 |  |  |  |
|  |  |  |  |  |
|  | | | | |
|  |  |  |  |  |

My child will be collected by ……………………………………………………………………..

Emergency Contact Telephone Number 1 …………………………………………………......

Emergency Contact Telephone Number 2 ……………………………………………………..

Signed Parent/Carer…………………………………………………….. Date…………………

Contact number for After School Club outside of office hours is 07543 197240

Invoices will be issued at the beginning of July with payment due by 15th July 2023

Please note children MUST be collected by 6pm otherwise an additional fee of £5.00 will be charged. N.B. By signing this form you are agreeing to the terms overleaf. If you have any queries please contact Mrs Summerson on 0191 2860129.

St Cuthbert’s Catholic Primary School Out of School Club Agreement

* The Out of School Club is run by school governors and as such, all of our school policies and procedures, including our safeguarding and child protection policies will apply.
* Out of School Club is Term Time only, open to children who attend St Cuthbert’s Catholic Primary School (Reception Class - Year 6)
* Cost of childcare from 3pm up until 4pm inclusive is £5 per child.
* Cost of childcare from 3pm up until 5pm inclusive is £10 per child, (e.g. following collection from homework/after school club’s etc.)
* Sibling discount of £1 for sessions up until 5pm. 1st child £10, siblings £9.
* Bookings must be received by the date stated on the booking form.
* Ad-hoc bookings may be accepted, staffing levels permitting, please contact the School office to confirm availability.
* 48 hours’ notice of cancelling a booked session must be given, otherwise full payment will be due.
* Children who are not at school due to illness will not be charged.
* Invoices will be issued at the beginning of the month following attendance and must be paid by the due date.
* We accept card payments on the SIMs Pay360 system and childcare vouchers quoting ref 3QR/ASC Child’s Name. If you wish to pay by child care vouchers please advise the office of your provider. If you do not have access to pay on-line we can provide you with a barcode to pay at The Post Office or at any Pay-Point outlet.
* Invoices for July 2023 will be issued at the start of July with payment due by the 15th July 2023.
* PLEASE NOTE if any fees are outstanding you will NOT be able to book sessions for your child.